

<u>ATTENTION:</u> Applications submitted without all requested documentation cannot be processed. If you don't have the information or items requested, please attach a letter of explanation as to why you cannot provide this information.

Application Instructions:

- Complete and sign the application.
- Please make sure every question on the application is completed.
- Please provide all requested documents in PDF form (NO images!)
- Application must be completed in black ink.
- Please email your completed application to the spavencompany@aol.com.
 We are only accepting applications via email. NO paper applications.
- Each adult member planning on occupying the premises is required to complete a separate application. This includes full time student(s), senior citizens, if you're unemployed, or anyone over the age of 18, no exceptions.

Requested Documents:

- Please provide a copy of your Social Security Card and Drivers License/State Issued Identification Card. If you don't have any of these, please provide a copy of your legal status i.e.: US Birth Certificate, Visa, Green Card, Passport, etc.
- Please provide copies of your last two months of bank statements (ALL PAGES). Please make sure they are the most recent and consecutive. Include all accounts because statements are cross referenced with payroll stubs to verify/prove income.
- ➤ Please provide copies of the last two months of your pay stubs (2 if paid monthly, 4 if paid biweekly or 8 if paid weekly). If self-employed please provide the last two years of your federal tax returns.
- ➤ If the property you're applying for accepts pet(s), please provide a current photo of your pet(s). If approved, a \$300.00 per pet deposit will be required.
- ➤ Please provide a \$50.00, non-refundable application fee (must be paid via Venmo) per person for obtaining a credit report, background investigation and general processing.

Spaven Real Estate & Management

231 E. Alessandro Blvd Suite A284 Riverside, California 92508 Office: (951)274-3835 E-mail: TheSpavenCompany@aol.com 9:00AM-5:00PM Monday-Friday (we are closed between 1:00pm-2:00pm)

Rental Application

Property you're applying for: _			Date: _	
	Personal	Information		
Full Name (First):	(Middle):		(Last):	
Home: ()	Cell: ()	Ema	ail Address:	
Birth Date: MM/DD/YYYY	SSN:	·[OL Number:	State:
Marital Status: Single Ma	arried MM/DD/YYYY		Divorced: MM/DD/YY	YY
Full Name "Former Spouse Only	" (First):	(Middle):	(Last): _	
Осс	upants (Disclose addi	tional occupa	nts on page 3)	
Number to occupants including y	ourself:			
Full Name:	Relation	nship:		Minor or Adult:
1				
2				
3				
4				
	Curren	t Address		
Present Address:		City:	State:	Zip Code:
Rented: MM/YYYY	Owned: MM/Y	YYY	Monthly Rent/Mor	tgage: \$
Full Name "Landlord/Mortgage C	Company":			
Phone Number: ()		Email Address: _		
(1) Was rent up to date? Yes (2) Have you given notice? Yes			Were you asked to leaves Landlord related to ye	
Name(s) which utilities are now l	pilled and account number	er:		
	Previou	ıs Address		
Previous Address:		City:	State:	Zip Code:
Rented Owned: MM/YYY	Y Month	ly Rent/Mortgage	e: \$	
Occupied From: MM/YYYY	to:	MM/YYYY		
Full Name "Landlord/Mortgage C	Company":			
Phone Number: ()		Email Address: ₋		
(1) Was rent up to date?			Were you asked to leav	

	Current Employment					
Current Employer:		Since	e:			
Employers Address:						
City:	State:	Zip Code	:			
Position:	Supervisors Name:	:				
Phone: ()	_ E-mail:					
	Previous Employment					
Previous Employer:						
Previous Employers Address:						
City:	State:	Zip Code	:			
Position:	Employed From:	To:				
Supervisors Name:	Phone: ()	E-mail:				
Income (Disclose additional income on page 3)						
Current Net Monthly Income: \$	Source of Income:					
Current Net Monthly Income: \$	Source of Income:					
Banking	(Disclose additional banking	on page 3)				
Bank/Credit Union Checking/Savings Account:		Account Number:				
Bank/Credit Union Checking/Savings Account:		Account Number:				
References/Emergences	cy Contacts (Disclose additio	onal contacts on page	e 3)			
Non-Related Reference:	Phone: () Cell: (_)			
Fax: () E-mail:		City/State:				
Emergency Contact Name:		Phone: (_)			
Fax: () E-mail:		City/State:				
Pets	(Disclose additional pets on	page 3)				
Do you have Pets?: ☐ Yes ☐ No						
Type:	Breed:	Age:	Size/Weight:			
1						
2						

If the property you're applying for accepts pet(s), please provide a current photo of your pet(s). If approved a \$300.00 per pet deposit will be required.

	Auto (Disclose add	ditional auto	s on page 3)		
Make: _	Model:	Year:	Color:	State:	_ Plate Number:	
Make: _	Model:	Year:	Color:	State:	_ Plate Number:	
	Plea	se answer t	he following	questions		
	Have you ever been sued for be Have you ever filed bankruptcy Have you ever broken a lease? Have you ever been sued for ee Have you ever been found guilf is the total move-in amount avan Have you viewed the property your would like to provide additional and below and the backside of the	? viction? ty of a crime? ailable now? you are applyin	Ye. Ye. Ye. Ye. Ye. Ye. Ye. Ye. Or explanation	S No S No S No S No S No S No	entioned questions, use the spac	ce
Addition	nal Comments:		·			
		Di	sclosure			
creditors informati and does receive m backgrou	s, credit bureaus, neighbors and any ott ion may also be shared with the owner is not offer a guarantee that the applicar nultiple applications for the same prope	her sources deer (s) of the premise of will be approve erty and reserves orthiness. The u	ned necessary to es you're applyin ed to rent the afo s the right to cho ndersigned warr	investigate applic g for. Applicant un rementioned prem ose the best applicants the above inf	ontact past and present landlords, emplo cant. Applicant understands that credit re derstands that this is only an application ises. Spaven Real Estate & Management cants based solely on the results of the ormation as true and correct. Any false in plication.	eport n to rent may
Applica	ants Signature:				Oate:	
Applica	ants Printed Name:					